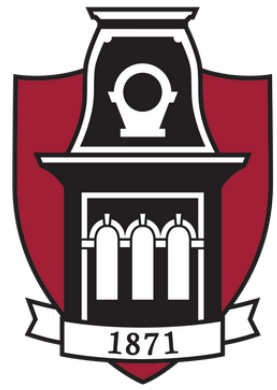


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STUDENT UNDERGRADUATE RESEARCH FELLOWSHIP



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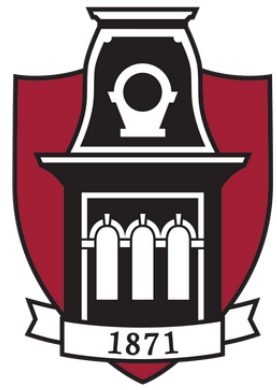
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SURF RESIDENCY REQUIREMENTS:

- U.S. CITIZENS, RESIDENT ALIENS, OR NATIONALS

HONORS COLLEGE RESEARCH GRANT (HCRG) AND OFFICE OF UNDERGRADUATE RESEARCH GRANT (OURG) RESIDENCY REQUIREMENTS:

- ANYONE INCLUDING INTERNATIONAL STUDENTS



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	SURF	HCRG	OURG
GPA	3.25	3.5*	3.5
CREDITS	30	30	30
HONORS CREDITS		6	

*3.33 IF YOU ARE AN ARCHITECTURE
STUDENT AFTER YOUR 5TH SEMESTER

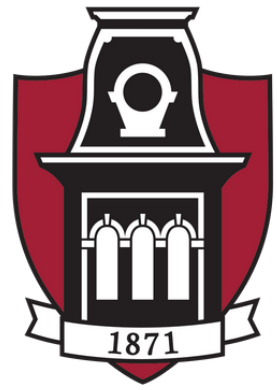


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	SURF	HCRG	OURG
SPRING	12	12*	12*
SUMMER	6	6*	6*
FALL	12	12*	12*

*EXCEPTIONS MADE FOR GRADUATING SENIORS



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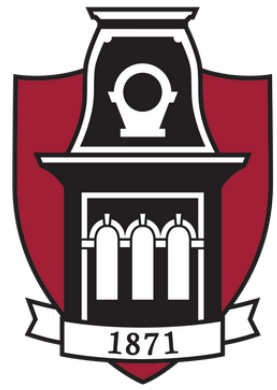
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SURF REGISTRATION

- REGISTRATION CAN BE FOUND ON OUR WEBSITE AT
[AWARDS.UARK.EDU/SURF](https://awards.uark.edu/surf)

REGISTER FOR SURF


- THIS ALLOWS US TO KEEP YOU UPDATED WITH
IMPORTANT INFORMATION AND CHANGES



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- DO NOT BE AFRAID OF THE SUBMIT BUTTON
- THIS DOES NOT GO DIRECTLY TO ADHE
- PLEASE SUBMIT ALL MATERIALS PRIOR TO YOUR ONE-ON-ONE MEETING

 **InfoReady Review**

HOME ▾ CALENDAR

Submission sites for grants, scholarships, awards, and other processes



Welcome to the University of Arkansas' InfoReady Review portal. Several categories of processes are managed through this system.

Limited Submissions is where faculty apply for the internal competition when the University has a limit on the number of proposals that can be submitted by the institution.

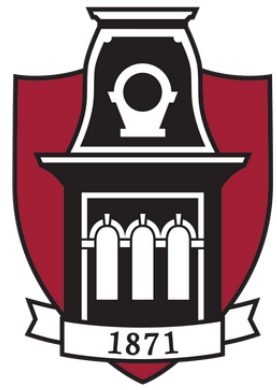
Internal Funding is where applicants submit proposals for internally funded research grants.

Honors College is where that College accepts applications and manages a variety of grants and scholarships opportunities.

Enrollment Services is where other, more general grant and scholarship opportunities are managed.

In addition, although not listed directly on these websites, InfoReady is often used to manage other submission and review processes, such as [Conflict of Interest disclosure and Outside Employment Approval requests](#) and [Visiting Scholars and Delegations](#) petitions.

This application runs best on the latest supported versions of Chrome, Firefox, and Safari browsers.




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MAKE CERTAIN
YOU ARE USING
YOUR PERSONAL
UARK LOGIN
INFORMATION

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ARKANSAS

InfoReady Review

HOME ▾ CALENDAR

Login for University of Arkansas
Users

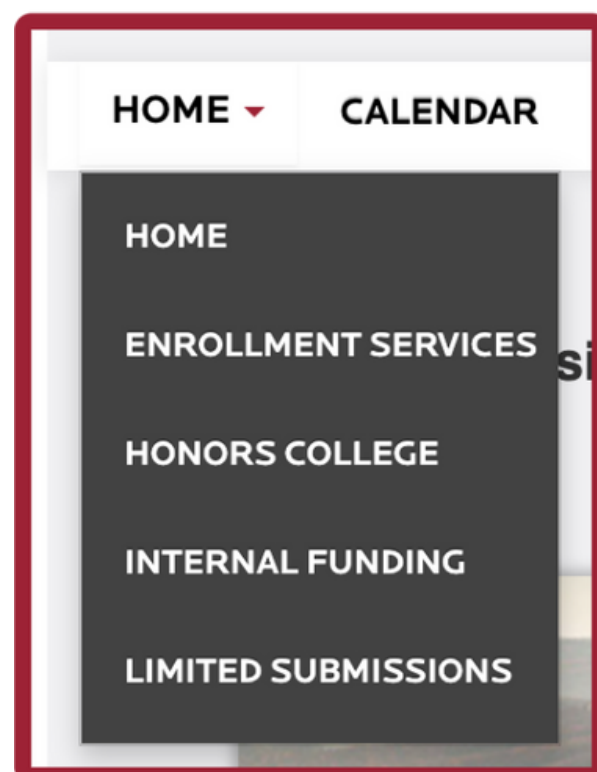
Use your University of Arkansas user name and password to
log into InfoReady Review.

University of Arkansas Login



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Office of Nationally Competitive Awards



Student Undergraduate Research Fellowship (SURF) - Fall 2021

Dates

Internal Submission Deadline: Friday, October 15, 2021

[ADD TO CALENDAR](#)

PDF

Details

Administrator(s): Office of Nationally Competitive Awards (Owner)
Chelsea Hodge

Category: Office of Nationally Competitive Awards

Award Cycle: 2021 CY

Number of Applications Allowed Per Applicant: 1

Reference Letters Required per Applicant: 3

Description

The Student Undergraduate Research Fellowship (SURF) program is designed to allow sophomores, juniors, and seniors the opportunity to conduct in-depth research projects in their specific fields of study. Each student must have a faculty mentor, along with a well-developed proposal.

All types of undergraduate research are eligible for support, and all academic disciplines are encouraged to apply. Funds are provided for students to travel to conferences and present their accomplishments.

Applicants must apply for one of four funding periods: 1) spring only; 2) spring and fall; 3) spring and summer; or 4) spring, summer, and fall. The two most common funding periods are spring only and spring and fall. If you are a graduating senior, then you should apply for spring only funding. Most other students apply for spring and fall funding. Please note that if you apply for summer funding, then you must be enrolled full-time (6 hours) in at least one summer session to receive your funds.

Funding will not begin until January and may be up to \$3,250 for the student, plus \$750 for the mentor, with

Application Tools

Apply



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Office of Nationally Competitive Awards

Student Undergraduate Research Fellowship (SURF) - Fall 2023

[PDF](#)[> Dates](#)[> Details](#)[> Description](#)[Personal Details](#)

* indicates required

*Applicant First Name:

*Applicant Last Name:

*Are you an international
student?:

*Are you an honors
student?:

If yes, how many honors
credit hours have you
completed prior to this
semester?:

*Student ID Number:

*Home City for Student:

*Home State for Student:

[Upload Files](#)

*SURF Cover Page

* indicates required

Upload the completed SURF Cover Page. This was emailed to you as part of the SURF Submission Packet that you received when you registered to submit a SURF application at awards.uark.edu.

Please refer to the sample application materials you received upon registering. Make sure that your totals for each category match the sample for your funding period.

Please use the file that corresponds to your funding period. The stipend amounts have been pre-filled and should not be changed.

The file is set up to allow an Adobe Digital Signature from your research mentor. You do not need to procure the "Authorizing Institutional Official" signature; this step will be completed for you after submission. Please upload your cover page as a pdf.

*File Input: No file chosen

*SURF Student Stipend Agreement

Upload the completed SURF Student Stipend Agreement. This was emailed to you as part of the SURF Submission Packet that you received when you registered to submit a SURF application at awards.uark.edu.

The file is set up to allow an Adobe Digital Signature from you and your research mentor. Please upload your stipend agreement as a pdf.

*File Input: No file chosen



Office of Nationally Competitive Awards

FILL IN YOUR NAME

Reference Letters

You are required to have 3 Reference Letters for this competition. One letter must be written by your research mentor, and the other two letters should be written by UA faculty who can support your research. Please list your research mentor as "Reference Letter Email Address 1". These should be *academic* letters from professors or instructors who have had you in class. A professional letter or letter of character is not beneficial to your SURF application. You will not be able to view letters once they are submitted. Upon submitting your application or clicking "Send Letter Request" on a saved draft application, your letter writers will receive an email containing a unique link to a web page where letters may be uploaded. **DO NOT change the email and instructions for letter writers that appears below.**

***Reference Letter Email Address 1:**

***Reference Letter Email Address 2:**

***Reference Letter Email Address 3:**

*** Email Body:**

This message will be sent to all reference letters identified above.

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Styles

Format

A

A

(Your name goes here) requests that you provide a reference letter for an application to Student Undergraduate Research Fellowship (SURF) - Fall 2023. Please submit your reference letter by Friday, October 13, 2023 at 11:59 pm.

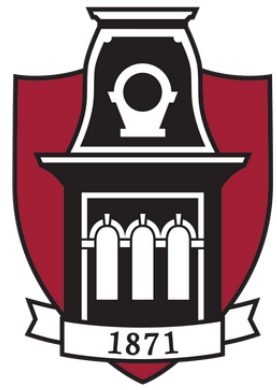
Words: 36, Characters: 227/20000

☒ Would you like to have an email notification letting you know when Reference Letters have been completed?

Set Reminder for Reference Letter Writers:

- No Reminder -

Add Additional Reminders



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- THIS IS AN ADHE FORM
- QUESTION #11 SHOULD MATCH YOUR SURF BUDGET FORM
- CAN BE PHYSICALLY OR DIGITALLY SIGNED
- ELIGIBLE AFRICAN AMERICAN STUDENTS MAY APPLY FOR THE MAHLON MARTIN FELLOWSHIP

SURF COVERPAGE

☐ Check this box to be considered for the Mahlon Martin Fellowship. I certify that I am African-American.

1. Name of Student _____

2. ID Number: N/A

3. Eligibility of Student ☐ U.S. Citizen ☐ Permanent Resident Alien

4. Name of Faculty Mentor _____

5. Name of Applicant's Institution _____

6. Permanent Mailing Address and Telephone Number for:

Student	Mentor
_____	_____
_____	_____
_____	_____
() _____	() _____

7. Email address _____ Email address _____

8. Title of Project _____

9. Academic Department _____

10. Degree Sought _____

11. SURF Budget (Complete SURF Budget Justification Form & attach to application) Budget Categories

Categories	Enter amount below
Student Stipend (cannot exceed \$1,250)	
Mentor Cost (cannot exceed \$750)	
Student Travel Cost (cannot exceed \$750)	
Total SURF Grant applied for by Student & Mentor (cannot exceed \$2,750)	
Institutional Match (cannot exceed \$1,250)	
Total SURF Project Costs (cannot exceed \$4,000)	

Signatures of authorizing official and mentor denote that these individuals understand the guidelines for this program and that the institution agrees to provide or obtain half the student's stipend. In addition to existing university funds, federal and state government, nonprofit agencies, private corporations, individual citizens, etc., are sources that can be accessed for the match requirement.

_____ Mentor Signature	_____ Authorizing Institutional Official
Dept _____	Title _____
Date _____	Date _____



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- THIS IS A UARK FORM
- SURF FUNDS YOU AS A RESEARCHER, BUT YOU MAY WANT TO USE SOME FUNDS TO SUPPLEMENT YOUR RESEARCH EXPENSES
- CAN BE PHYSICALLY OR DIGITALLY SIGNED

SURF Student Stipend Agreement

I, _____, understand that a portion of Student Undergraduate Research Fellowship (SURF) funding comes in the form of a student stipend. This stipend is either \$1,250 (spring only funding) or \$2,500 (spring/summer; spring/summer/fall; spring/fall funding), and it is paid directly to me, the student. The student stipend is meant to supplement my income during the research period, and I am not required to spend any portion of it to support my SURF-funded project.

If I am using my student stipend solely as a living stipend, I will indicate that I am spending zero dollars below. If I have agreed with my mentor to use a portion of my student stipend to support my research project, the arranged costs will be listed below:

Amount to be spent	Description of expenditure

Both my faculty mentor and I have agreed upon the use of my student stipend, as is indicated below.

(typed student name)

(student signature)

(date)

(typed faculty mentor name)

(faculty mentor signature)

(date)

This form must be submitted with my SURF application.



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1

Big Red

Education

University of Arkansas
GPA, degree plan, number of hours completed,
class standing (sophomore, junior, senior),
graduation date

Research Experience

lab experience, presentations, posters,
publications of any kind, projects
underway

Honors and Awards

scholarships, previous SURF funding,
other honors

2

Relevant Experience

leadership experience, volunteerism,
community service

Additional Relevant Information

work experience, significant hobbies

ACADEMIC RESUME

- BE SURE TO INCLUDE ALL OF THESE SECTIONS
- ONLY TWO PAGES



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PROJECT SUMMARY

- THINK OF THIS AS A SCHOLARLY ABSTRACT
- CAN BE EITHER SINGLE-OR DOUBLE-SPACED
- BE SURE TO INCLUDE: TITLE, STUDENT NAME, MENTOR NAME, SCHOOL, CLASSIFICATION, AREA OF STUDY, AND GPA

PROJECT SUMMARY

Title	Synthesis and Structural Analysis of Acylated Antimicrobial Lactoferricin Peptides by NMR Spectroscopy
Student Name	
Mentor Name	
School	University of Arkansas, Fayetteville
Classification	Junior
Area of Study	Biochemistry
Grade point average	

The goal of this research project is to study the structure of various lactoferricin analogues to determine which ones demonstrate the greatest amount of antimicrobial activity while remaining stable at the cell membrane interface. Lactoferricin is a peptide that inserts into the cell membrane of microbes, disrupting the membrane structure and ultimately leading to the rupture of the cell. The mechanism for this process is unknown, however, and it is difficult to consistently insert the peptide in the same orientation relative to the membrane. Not all orientations of the peptide exhibit an equal amount of antimicrobial activity, so it is important to devise a method for inserting the peptide in the orientation that produces the greatest antimicrobial effect. Fatty acid chains can be used to accomplish this because they readily embed in membrane bilayers, and when added to the end of the peptide these chains have a stabilizing effect. The focus of this project will be on finding the fatty acid chain with the greatest stabilizing effect on the peptide. The results can then be practically applied in the synthesis of new antimicrobial agents which can take the place of ineffective antibiotics in the treatment of certain diseases.



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Synthesis and Structural Analysis of Acylated Antimicrobial Lactoferricin Peptides by Nuclear Magnetic Resonance Spectroscopy

Introduction

The resistance of microbes to antibiotic treatment has become one of the most significant problems facing scientists in recent years, and has led to an increased need to develop alternative methods of combating microbes. Scientists have found that certain proteins possess antimicrobial properties that would be useful in the development of such alternative treatments. One such protein is lactoferrin, an iron-binding protein found in the milk of cows and humans (Cavestro 2002). Analysis of lactoferrin has revealed that its antimicrobial properties come from a 25-amino acid sequence within the protein. The antimicrobial activity of the 25-residue peptide, called lactoferricin, has been further determined to stem from a six residue (or hexapeptide) sequence containing two amphipathic tryptophan (Trp) and three positively-charged arginine (Arg) residues (Schibli 1999).

The protein is thought to act on the microbe by embedding in and disrupting its cell membrane. Microbial cell membranes are composed of a negatively-charged phospholipid bilayer. This negative charge attracts the positively-charged arginine residues in the hexapeptide, and once the membrane and the peptide are in close proximity, the structure of the tryptophan allows it to embed within the bilayer at the surface of the membrane. These added tryptophans disrupt the bilayer and cause the membrane to rupture, killing the cell. The exact mechanism for this process is unknown. The problem with this method is that the tryptophan does not always embed in the membrane properly. If the tryptophan does not embed with the correct orientation, its ability to disrupt the membrane bilayer is affected. To solve this problem, a fatty acid

chain can be added to the end of the hexapeptide. This chain readily inserts into the membrane, stabilizing the rest of the hexapeptide and causing the tryptophan to embed in the proper orientation.

This project will explore the effectiveness of various fatty acid chains at stabilizing the orientation of the tryptophan within the membrane. The hexapeptide will be synthesized using four fatty acid chains of varying lengths: six (hexanoic acid), eight (octanoic acid), ten (decanoic acid), and twelve (dodecanoic acid) carbons. If the experiment is successful in identifying a fatty acid chain that stabilizes the tryptophan within the membrane, then the results can be used to better understand the mechanism by which the tryptophan causes the membrane to rupture. A proper understanding of this mechanism could lead to the development of new antimicrobial peptides that operate using a similar mechanism. The creation of such peptides would provide a practical alternative for fighting microbes that have developed resistance to traditional antibiotics.

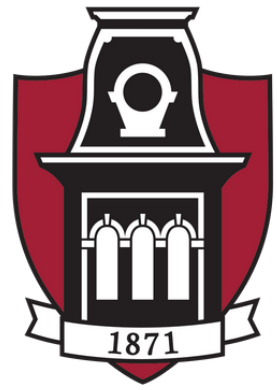
Experimental Methods

Fmoc addition to 1-MeTrp: In order to allow for unhindered synthesis of the hexapeptide, an Fmoc group will be added to one of the Trp residues to prevent unwanted side reactions for occurring during peptide synthesis. The Fmoc group will be added by dissolving Fmoc-protected succinamide and 1-methyl-L-Trp in dimethoxyethane solvent. The product will be extracted by filtration, then dried on a rotovap machine, washed with methyl-*t*-butyl ether, and dried on a vacuum line. The product will then be dissolved in ethyl acetate and allowed to crystallize. The crystalline product will be pure Fmoc-1-methyl-Trp, which will be protected well enough to be used in the hexapeptide synthesis.

RESEARCH PROPOSAL

WHAT IS ONE THING
SUCCESSFUL PROPOSALS HAVE
IN COMMON?

SUCCESSFUL APPLICANTS
TYPICALLY CITE AT LEAST FIVE
PEER-REVIEWED, OUTSIDE
SOURCES IN THEIR RESEARCH
PROPOSALS



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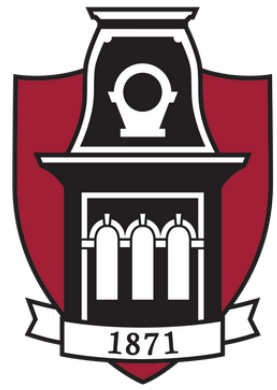
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SURF RESEARCH PROPOSAL - CONTENT

- ADDRESS THE FEASIBILITY OF THE PROJECT (I.E., IS THE PROJECT REASONABLE FOR YOU TO PURSUE WITH THE AVAILABLE FACILITIES?)
- ANSWER THE QUESTION: IS THE PROJECT OF SUFFICIENT DIFFICULTY TO CHALLENGE YOU?
- ANSWER THE QUESTION: WILL THE PROJECT TEACH YOU SKILLS THAT ARE TRANSFERABLE TO OTHER RESEARCH ENDEAVORS/SCHOLARLY ACTIVITIES?
- WHEN INTRODUCING YOUR TOPIC, ASSUME YOU ARE WRITING TO A GENERALIST IN YOUR FIELD
- ANSWER THE QUESTION: IS THE PROPOSED RESEARCH/SCHOLARLY ACTIVITY OF VALUE TO YOUR FIELD OF STUDY? HOW? AND WHY?
- ADDRESS OTHER CRITERIA YOU DEEM APPROPRIATE
- DO YOUR HOMEWORK. IT IS IMPORTANT TO SHOW YOU KNOW SOMETHING ABOUT YOUR FIELD & PROJECT. (DON'T FORGET TO CITE THAT HOMEWORK.)

IMPORTANT!

YOU MUST CITE EVERY SOURCE YOU REFERENCE IN YOUR PROPOSAL (INCLUDING DATA, FIGURES, AND LANGUAGE)! NOT APPROPRIATELY CITING YOUR SOURCES WILL DOOM YOUR PROPOSAL.



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SURF RESEARCH PROPOSAL - FORMAT

- WRITE IN THE FIRST PERSON (EX: “I WILL PERFORM” INSTEAD OF “THE STUDENT RESEARCHER WILL PERFORM”)
- YOUR WORKS CITED SECTION DOES NOT COUNT AGAINST THE 5-PAGE LIMIT FOR THE RESEARCH PROPOSAL
- DISCUSSION OF BACKGROUND SHOULD ACCOUNT FOR NO MORE THAN 25% OF THE PROJECT DESCRIPTION
- THE TIMELINE SHOULD BE INDICATED WITH A BOLDDED HEADER, AND SHOULD OUTLINE CLEAR AND INCREMENTAL GOALS FOR THE PROJECT’S FUNDING PERIOD
- THE PROPOSAL SHOULD BE 5-PAGES DOUBLE-SPACED

IMPORTANT!

YOU MUST CITE EVERY SOURCE YOU REFERENCE IN YOUR PROPOSAL (INCLUDING DATA, FIGURES, AND LANGUAGE)! NOT APPROPRIATELY CITING YOUR SOURCES WILL DOOM YOUR PROPOSAL.



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TIMELINE

- CLEAR INCREMENTAL GOALS
- MONTHLY OR BI-WEEKLY
- REFER TO YOUR MENTOR WHEN SETTING THESE GOALS

2-Dimensional solution NMR in SDS-d25: Samples will also be prepared for 2 dimensional (2D) ^1H NMR in 90% dH_2O /10% D_2O and deuterated SDS (SDS-d25) micelles. To prepare the aqueous samples, each peptide will be dissolved in 90% dH_2O /10% D_2O , the pH will be adjusted to 4.5 using a pH meter, and the sample will be transferred to an NMR tube. For each sample, COESY (Correlated Spectroscopy), NOESY (Nuclear Overhauser Spectroscopy) and TOCSY (Total Correlated Spectroscopy) spectra will be obtained for structural analysis of the peptides.

Research Plan: This project will tentatively follow the schedule listed below.

2004

October—Prepare 2 batches of Fmoc-1MeTrp and analyze by ^1H -NMR
Nov—Synthesize LfB 20-25 add the 6 carbon Fatty acid tail
Dec—Cleave LfB 20-25-FA6 from resin and treat with TFA-d1

2005

January— Analyze LfB 20-25(1MeTrp)-FA6 by HPLC and mass spectrometry
February—

- Prepare oriented sample of LfB 20-25-FA6 in DOPC:DOPG (3:1) for solid state ^2H NMR
- Prepare sample of LfB 20-25-FA6 in deuterated SDS micelles for 2 dimensional solution ^1H NMR and circular dichroism spectroscopy

March— Synthesize LfB 20-25(1MeTrp) and add the 12 carbon fatty acid tail

April—

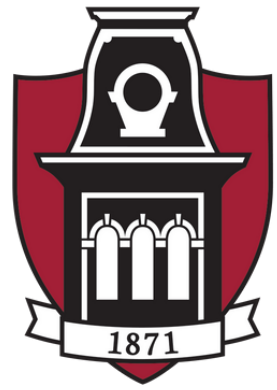
- Cleave LfB 20-25-FA12 from resin and treat with TFA-d1
- Analyze LfB 20-25(1MeTrp)-FA12 by HPLC and mass spectrometry

September—

- Prepare oriented sample of LfB 20-25-FA6 in DOPC:DOPG (3:1) for solid state ^2H NMR
- Prepare sample of LfB 20-25-FA12 in deuterated SDS micelles for 2 dimensional solution ^1H NMR and circular dichroism spectroscopy

October—Work on data analysis

40 weeks, 10 hours a week = 400 hours



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- AT LEAST FIVE PEER-REVIEWED SOURCES
- REFER TO YOUR MENTOR FOR QUALITY SOURCES
- USE THE LIBRARY'S RESOURCES
- USE YOUR DISCIPLINE'S PREFERRED CITATION STYLE

References

- Ricklefs, R.E. and Miller, G.L. *Ecology Fourth Edition*. W.H. Freeman and Company, c2000
- Chambers, P.A. and Mill, T. *Dissolved Oxygen, Fish and Nutrient Relationships in the Athabasca River*. Northern River Basins Study Synthesis, 1999, Report No. 5.
- Phang, S and Mukherjee, T. K. *Role of Algae in Livestock-Fish Integrated Farming Systems*. Proceedings of the FAO/IPT Workshop on Integrated Livestock-Fish Production Systems, Dec. 16-20, 1991, Institute of Advanced Studies, University of Malaya, Kuala Lumpur, Malaysia.
- Deas, M.L. and Orlob G.T. *Assessment of Alternatives for Flow and Water Quality in the Klamath River below Iron Gate Dam*. California Center for Environmental and Water Resources Engineering, Nov1999, Report No. 99-04.
- United States Environmental Protection Agency, *Development of Dissolved Oxygen Criteria for Freshwater Fish*. Ecological Research Series EPA-R3-73-019, Feb1973.
- Osborn, G. Scott, *Interpersonal Communication*, 2004



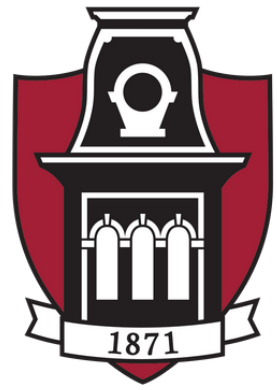
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JTMCALLI@UARK.EDU
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SURF EVALUATION

- YOUR SURF APPLICATION WILL BE EVALUATED BY A STATE-APPOINTED FACULTY COMMITTEE.
- YOUR PART OF THE APPLICATION CONSTITUTES THE BULK OF THE REVIEW

STUDENT PERFORMANCE

PROPOSED RESEARCH PROJECT

APPROPRIATE COURSE SELECTION



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1

Professor Razorback

Name
Department
Institution

Brief statement of
research/scholarly interests

List of recent publications that
relate to the proposed research

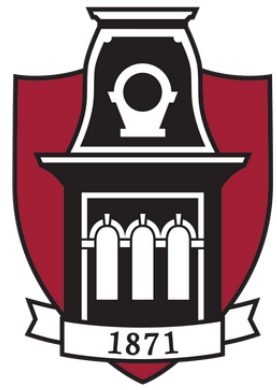
2

List of undergraduate advisees and
undergraduate projects directed
(limit to the last 5 years)

Other relevant information

MENTOR CV

- ONLY TWO PAGES
- BE SURE TO INCLUDE ALL OF THESE SECTIONS
- USE THE SURF MENTOR FORM AS A TEMPLATE FOR THE MENTOR CV

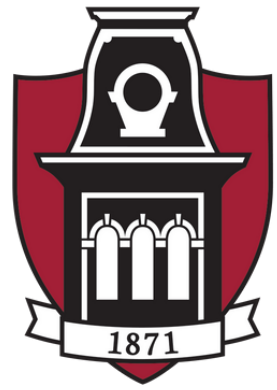


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MENTOR LETTER OF SUPPORT

- ADDRESS ALL LETTERS TO THE SURF SELECTION COMMITTEE
- ADDRESS STUDENT'S ACADEMIC (ESPECIALLY RESEARCH) ABILITIES AND PERFORMANCES
- OUTLINE SIGNIFICANCE OF THE STUDENT'S PROJECT
- INDICATE STUDENT'S ABILITY TO COMPLETE THE PROJECT
- COMMENT ON STUDENT'S ABILITY TO MEET THE SCHEDULE AND TO LIVE UP TO COMMITMENTS
- OUTLINE THE MENTOR'S ADVISORY ROLE, EXPLAINING WHAT THE MENTOR HAS TO BRING TO THE PROJECT
- MUST BE ON OFFICIAL LETTERHEAD AND SIGNED
- LETTERS WILL BE SUBMITTED THROUGH INFOREADY

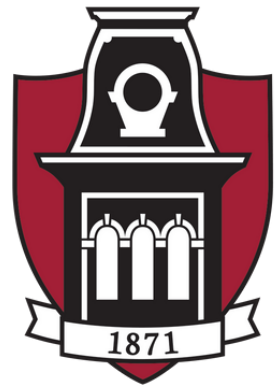


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ADDITIONAL REFERENCE LETTERS

- THE ADDITIONAL LETTERS OF SUPPORT SHOULD COME FROM ACADEMIC FACULTY WHO HAVE TAUGHT YOU OR SUPERVISED YOUR RESEARCH. PROFESSIONAL LETTERS OR LETTERS OF CHARACTER ARE NOT HELPFUL TO THE SURF APPLICATION. LETTERS SHOULD NOT BE WRITTEN BY GRADUATE ASSISTANTS.
- ADDRESS ALL LETTERS TO THE SURF SELECTION COMMITTEE
- ADDRESS STUDENT'S ACADEMIC (ESPECIALLY RESEARCH) ABILITIES AND PERFORMANCES
- RELAY, WHENEVER POSSIBLE, SPECIFIC EXAMPLES OF THE STUDENT'S MERIT AND POTENTIAL
- MUST BE ON OFFICIAL LETTERHEAD AND SIGNED
- LETTERS WILL BE SUBMITTED THROUGH INFOREADY



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FOUR APPLICANTS PER MENTOR

- MENTORS ARE ALLOWED A MAXIMUM OF FOUR SURF APPLICANTS
- IF YOU HAVE MORE THAN FOUR, THEN THEY MAY APPLY THROUGH SURF FOR AN HCRG OR OURG
- IF YOU HAVE MORE THAN FOUR STUDENT RESEARCHERS APPLYING FOR FUNDING, PLEASE LET US KNOW (AWARDS@UARK.EDU) WHICH ONES SHOULD BE CONSIDERED FOR SURF

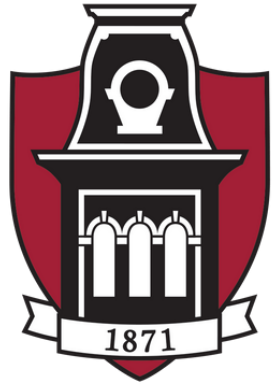


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Competitive Awards

	SURF	MATCH	SUB-TOTAL	HCRG	OURG
<u>STUDENT STIPEND</u>					
SPRING	625	625	1250	2000	2000
(SUMMER)					
FALL	625	625	1250	2000	2000
<u>MENTOR FUNDS</u>	750		750	1500	1500
<u>STUDENT TRAVEL</u>	750		750		
	TOTAL: 4000			5500	5500

BONUS: (+750 STIPEND)
(+750 MENTOR)



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Office of Nationally Competitive Awards

SURF MATCH SUB-TOTAL

STUDENT STIPEND

SPRING
(SUMMER)
FALL

625	625	1250
625	625	1250

MENTOR FUNDS

750	750
-----	-----

STUDENT TRAVEL

750	750
-----	-----

TOTAL: 4000

Spring-fall, Spring-summer, Spring-summer-fall sample budget forms

SURF BUDGET FORM

☐ Applying for Spring
☐ Applying for Spring and Summer
☒ Applying for Spring and Fall
☐ Applying for Spring, Summer and Fall

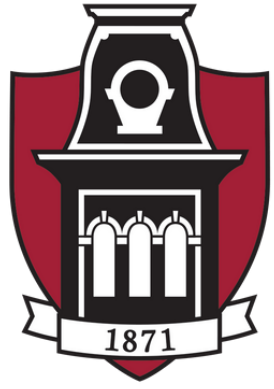
	SURF Funding	Institutional and Other Funding	Total Funding
SURF Share of Student's Costs	1,250		1,250
Institution's Share of Student's Costs		1,250	1,250
Mentor's Costs from SURF cannot exceed \$ 750.00	750		750
Student Travel Costs from SURF cannot exceed \$ 750.00	750		750
Total SURF Grant Applied for by Student & Mentor	2,750		
Funding from other sources			
Total Other Funding		1,250	
Total Project Costs			4,000

Period of Support 01/01/2024 through 12/01/2024
MM/DD/YYYY MM/DD/YYYY

(Please note if student will graduate before the project ends).

Period of Support should be one of following timelines:
Spring Only: January 1, 2024 through May 1, 2024
Spring and summer: January 1, 2024 through August 1, 2024
Spring and fall: January 1, 2024 through December 1, 2024

NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.



UNIVERSITY OF ARKANSAS

Office of Nationally Competitive Awards

Spring-fall, Spring-summer, Spring-summer-fall sample budget forms

SURF COVERPAGE

☐ Check this box to be considered for the Mahlon Martin Fellowship. I certify that I am African-American.

- Name of Student _____
- ID Number: N/A
- Eligibility of Student ☐ U.S. Citizen ☐ Permanent Resident Alien
- Name of Faculty Mentor _____
- Name of Applicant's Institution _____
- Permanent Mailing Address and Telephone Number for:
Student _____ Mentor _____

() _____ () _____
- Email address _____ Email address _____
- Title of Project _____
- Academic Department _____
- Degree Sought _____
- SURF Budget (Complete SURF Budget Justification Form & attach to application) Budget Categories**

Categories	Enter amount below
Student Stipend (cannot exceed \$1,250)	1250
Mentor Cost (cannot exceed \$750)	750
Student Travel Cost (cannot exceed \$750)	750
Total SURF Grant applied for by Student & Mentor (cannot exceed \$2,750)	2750
Institutional Match (cannot exceed \$1,250)	1250
Total SURF Project Costs (cannot exceed \$4,000)	4000

Signatures of authorizing official and mentor denote that these individuals understand the guidelines for this program and that the institution agrees to provide or obtain half the student's stipend. In addition to existing university funds, federal and state government, nonprofit agencies, private corporations, individual citizens, etc., are sources that can be accessed for the match requirement.

Mentor Signature
Dept _____ Title _____
Date _____ Date _____

Authorizing Institutional Official
Title _____
Date _____

2023-24

Spring-fall, Spring-summer, Spring-summer-fall sample budget forms

SURF BUDGET FORM

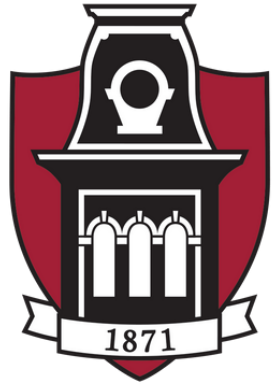
☐ Applying for Spring ☒ Applying for Spring and Fall
☐ Applying for Spring and Summer ☐ Applying for Spring, Summer and Fall

	SURF Funding	Institutional and Other Funding	Total Funding
SURF Share of Student's Costs	1,250		1,250
Institution's Share of Student's Costs		1,250	1,250
Mentor's Costs from SURF cannot exceed \$ 750.00	750		750
Student Travel Costs from SURF cannot exceed \$ 750.00	750		750
Total SURF Grant Applied for by Student & Mentor	2,750		
Funding from other sources			
Total Other Funding		1,250	
Total Project Costs			4,000

Period of Support 01/01/2024 through 12/01/2024
MM/DD/YYYY MM/DD/YYYY
(Please note if student will graduate before the project ends).

Period of Support should be one of following timelines:
Spring Only: January 1, 2024 through May 1, 2024
Spring and summer: January 1, 2024 through August 1, 2024
Spring and fall: January 1, 2024 through December 1, 2024

NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.



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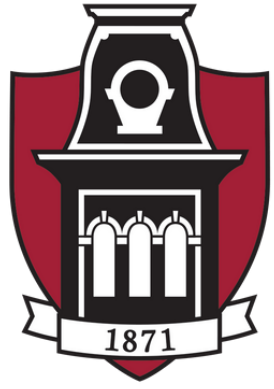
MENTOR

STUDENT

SURF BUDGET JUSTIFICATION FORM		
Student and mentor have determined that the following expenditures are needed to adequately fund the project:		
Mentor Costs:		Enter amount in box below
Summer Salaries and Fringe Benefits (9 Month Faculty Only):		
Salary - enter amount		
Applicable Fringe - (insert institutional fringe rate)	RATE:	
Total Salary and Fringe		
Materials and Supplies:		
Item 1 describe:		
Item 2 describe:		
Item 3 describe:		
Total Materials and Supplies (books, paper, etc.)		\$ 0.00
Travel Costs:		
Item 1 describe: Conference (ex: MLA Conference, 2022)		\$ 750.00
Item 2 describe:		
Item 3 describe:		
Total Travel Costs		\$ 750.00
Other Expenses:		
Item 1 describe		
Item 2 describe		
Item 3 describe		
Total Other Expenses (Printing, copying, etc.)		\$ 0.00
Total Mentor Costs Cannot Exceed		\$750 \$ 750.00
Student Costs:		
Stipend:		\$ 2,500.00
Student Travel Costs (cannot exceed \$ 750):		
Item 1 describe: Conference (ex: MLA Conference, 2022)		\$ 750.00
Item 2 describe:		
Total Student Travel Costs		\$ 750.00
Total Student Costs		\$ 3,250.00
Total Project Costs Before Other Funding		\$ 4,000.00
Describe other Funding		

Spring-fall, Spring-summer, Spring-summer-fall sample budget forms

SURF BUDGET FORM			
<input type="radio"/> Applying for Spring	<input checked="" type="radio"/> Applying for Spring and Fall		
<input type="radio"/> Applying for Spring and Summer	<input type="radio"/> Applying for Spring, Summer and Fall		
		SURF Funding	Institutional and Other Funding
SURF Share of Student's Costs		1,250	1,250
Institution's Share of Student's Costs			1,250
Mentor's Costs from SURF	cannot exceed \$ 750.00	750	750
Student Travel Costs from SURF	cannot exceed \$ 750.00	750	750
Total SURF Grant Applied for by Student & Mentor		2,750	
Funding from other sources			1,250
Total Other Funding			1,250
Total Project Costs			4,000
Period of Support		01/01/2024 through 12/01/2024	
		MM/DD/YYYY MM/DD/YYYY	
(Please note if student will graduate before the project ends).			
Period of Support should be one of following timelines:			
Spring Only: January 1, 2024 through May 1, 2024			
Spring and summer: January 1, 2024 through August 1, 2024			
Spring and fall: January 1, 2024 through December 1, 2024			
NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.			



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SURF MATCH SUB-TOTAL

STUDENT STIPEND
SPRING

625 625 1250

MENTOR FUNDS

750 750

STUDENT TRAVEL

750 750

TOTAL: 2750

Spring only sample budget forms

SURF BUDGET FORM

☒ Applying for Spring
☐ Applying for Spring and Summer
☐ Applying for Spring and Fall
☐ Applying for Spring, Summer and Fall

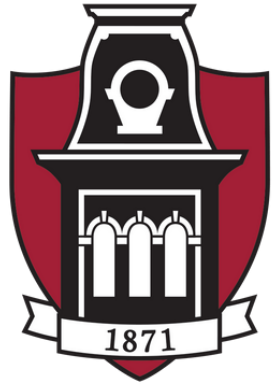
	SURF Funding	Institutional and Other Funding	Total Funding
SURF Share of Student's Costs	625		625
Institution's Share of Student's Costs		625	625
Mentor's Costs from SURF cannot exceed \$ 750.00	750		750
Student Travel Costs from SURF cannot exceed \$ 750.00	750		750
Total SURF Grant Applied for by Student & Mentor	2,125		
Funding from other sources			
Total Other Funding		625	
Total Project Costs			2,750

Period of Support 01/01/2024 through 05/01/2024
MM/DD/YYYY MM/DD/YYYY

(Please note if student will graduate before the project ends).

Period of Support should be one of following timelines:
Spring Only: January 1, 2024 through May 1, 2024
Spring and summer: January 1, 2024 through August 1, 2024
Spring and fall: January 1, 2024 through December 1, 2024

NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.



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Spring only sample budget forms

☐ SURF COVERPAGE
Check this box to be considered for the Mahlon Martin Fellowship. I certify that I am African-American.

1. Name of Student _____
2. ID Number: N/A
3. Eligibility of Student ☐ U.S. Citizen ☐ Permanent Resident Alien
4. Name of Faculty Mentor _____
5. Name of Applicant's Institution _____
6. Permanent Mailing Address and Telephone Number for:
Student _____ Mentor _____

() _____ () _____
7. Email address _____ Email address _____
8. Title of Project _____
9. Academic Department _____
10. Degree Sought _____

11. SURF Budget (Complete SURF Budget Justification Form & attach to application) Budget Categories

Categories	Enter amount below
Student Stipend (cannot exceed \$1,250)	625
Mentor Cost (cannot exceed \$750)	750
Student Travel Cost (cannot exceed \$750)	750
Total SURF Grant applied for by Student & Mentor (cannot exceed \$2,750)	2125
Institutional Match (cannot exceed \$1,250)	625
Total SURF Project Costs (cannot exceed \$4,000)	2750

Signatures of authorizing official and mentor denote that these individuals understand the guidelines for this program and that the institution agrees to provide or obtain half the student's stipend. In addition to existing university funds, federal and state government, nonprofit agencies, private corporations, individual citizens, etc., are sources that can be accessed for the match requirement.

Mentor Signature

Dept _____

Date _____

Authorizing Institutional Official

Title _____

Date _____

Spring only sample budget forms

SURF BUDGET FORM

- ☒ Applying for Spring
☐ Applying for Spring and Summer
☐ Applying for Spring and Fall
☐ Applying for Spring, Summer and Fall

	SURF Funding	Institutional and Other Funding	Total Funding
SURF Share of Student's Costs	625		625
Institution's Share of Student's Costs		625	625
Mentor's Costs from SURF cannot exceed \$ 750.00	750		750
Student Travel Costs from SURF cannot exceed \$ 750.00	750		750
Total SURF Grant Applied for by Student & Mentor	2,125		
Funding from other sources			
Total Other Funding		625	
Total Project Costs			2,750

Period of Support 01/01/2024 through 05/01/2024
MM/DD/YYYY MM/DD/YYYY

(Please note if student will graduate before the project ends).

Period of Support should be one of following timelines:

Spring Only: January 1, 2024 through May 1, 2024

Spring and summer: January 1, 2024 through August 1, 2024

Spring and fall: January 1, 2024 through December 1, 2024

NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.



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Office of Nationally Competitive Awards

MENTOR

STUDENT

SURF BUDGET JUSTIFICATION FORM		
Student and mentor have determined that the following expenditures are needed to adequately fund the project:		
Mentor Costs:		Enter amount in box below
Summer Salaries and Fringe Benefits (9 Month Faculty Only):		
Salary - enter amount		
Applicable Fringe - (insert institutional fringe rate)	RATE:	
Total Salary and Fringe		
Materials and Supplies:		
Item 1 describe:		
Item 2 describe:		
Item 3 describe:		
Total Materials and Supplies (books, paper, etc.)		\$ 0.00
Travel Costs:		
Item 1 describe: Conference (ex: MLA Conference, 2022)		\$ 750.00
Item 2 describe:		
Item 3 describe:		
Total Travel Costs		\$ 750.00
Other Expenses:		
Item 1 describe		
Item 2 describe		
Item 3 describe		
Total Other Expenses (Printing, copying, etc.)		\$ 0.00
Total Mentor Costs Cannot Exceed		\$750 \$ 750.00
Student Costs:		
Stipend:		\$ 1,250.00
Student Travel Costs (cannot exceed \$ 750):		
Item 1 describe: Conference (ex: MLA Conference, 2022)		\$ 750.00
Item 2 describe:		
Total Student Travel Costs		\$ 750.00
Total Student Costs		\$ 2,000.00
Total Project Costs Before Other Funding		\$ 2,750.00
Describe other Funding		

Spring only sample budget forms

SURF BUDGET FORM					
<input checked="" type="radio"/> Applying for Spring					
<input type="radio"/> Applying for Spring and Fall					
<input type="radio"/> Applying for Spring and Summer					
<input type="radio"/> Applying for Spring, Summer and Fall					
			SURF Funding	Institutional and Other Funding	Total Funding
SURF Share of Student's Costs			625		625
Institution's Share of Student's Costs				625	625
Mentor's Costs from SURF		cannot exceed \$ 750.00	750		750
Student Travel Costs from SURF		cannot exceed \$ 750.00	750		750
Total SURF Grant Applied for by Student & Mentor			2,125		
Funding from other sources					
Total Other Funding				625	
Total Project Costs					2,750
Period of Support		01/01/2024 through 05/01/2024			
		MM/DD/YYYY through MM/DD/YYYY			
(Please note if student will graduate before the project ends).					
Period of Support should be one of following timelines: Spring Only: January 1, 2024 through May 1, 2024 Spring and summer: January 1, 2024 through August 1, 2024 Spring and fall: January 1, 2024 through December 1, 2024					
NOTE: The student's funds are non-taxable under the Internal Revenue Service's Regulations on the scholarships and fellowships.					



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REGISTRAR.UARK.EDU

Transcript Request

- The University of Arkansas transcript is a **complete** record of the student's enrollment and academic history at the University of Arkansas, including **all** undergraduate, graduate, and law courses. Partial transcripts based on a student's career (undergraduate, graduate, or law), or transcripts that include only selected coursework, are not available. [Click here](#) to view our transcript guide. For current grades and marks, click [here](#).
- All financial obligations to the University of Arkansas must be met before an official transcript can be released.
- Transcripts may not be picked up by a third party unless the student has given written authorization with the request.
- A photo ID is required for transcript pickup.
- There is a cost of \$10.00 per official transcript.

Request Methods

Transcripts can be requested by the following methods:

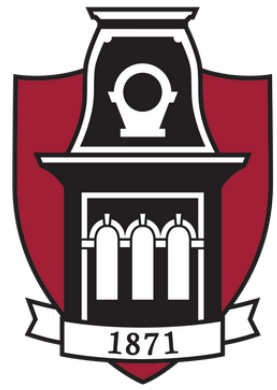
Online

The University of Arkansas has authorized Parchment to provide our online transcript ordering system. You can order transcripts using a Visa or MasterCard at any time of the day or week. Parchment will process transcript orders from 8:00 AM to 5:00 PM Monday through Friday. Your credit card will be charged when your order is complete.

- [Click here](#) to order an official transcript(s) through the Parchment site.
- Click "Ordering your own credentials or academic records" or "Ordering on behalf of someone else" and the Parchment site will provide instructions for placing your order, including delivery options and fees. You can order as many transcripts as you like in a single session at \$10.00 per transcript. Parchment charges a \$2.75 processing fee for each recipient (transcript addressee).
- Order updates will be emailed to you. You can also check order status and history online [here](#).
- If you need assistance or have questions about Parchment transcript ordering service, please go [here](#).

In-Person

Bring a photo ID to the Office of the Registrar at 146 Silas H. Hunt Hall or at 1083 East Sain Ave. in Fayetteville. Transcripts can only be released with the written authorization of the student. Identification will be required for transcripts to be picked up in person. Payment must be made by cash or check only.



UNIVERSITY OF ARKANSAS

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UACONNECT SCHEDULE

- MAKE SURE IT SHOWS YOUR CREDIT LOAD
- THIS IS TO VERIFY THAT YOU ARE ENROLLED FULL TIME THIS (FALL) SEMESTER

Fall 2023
Undergraduate

By Class | By Date

[Printable Page](#) ☒ Show Enrolled Classes ☐ Show Waitlisted Classes ☐ Show Dropped Classes

Times: 2:00PM to 4:50PM

[Enrollment Deadlines](#) No Exams Scheduled

▼ PSYC 3023-005 ABNORMAL PSYCHOLOGY

Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	3.00	Graded		Fulbright Col of Arts & Sci	

Class	Start/End Dates	Days and Times	Room
Lecture - 10076	08/21/2023 - 12/07/2023	Days: Monday Wednesday Friday Times: 10:45AM to 11:35AM	Memorial Hall Classroom 0242

[Enrollment Deadlines](#) No Exams Scheduled

▼ SCWK 4422-001 FIELD SEMINAR II

Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	2.00	Graded		Fulbright Col of Arts & Sci	

Class	Start/End Dates	Days and Times	Room
Seminar - 1978	08/21/2023 - 12/07/2023	Days: Wednesday Times: 8:35AM to 10:25AM	Business Bldg Classroom 0433

[Enrollment Deadlines](#) No Exams Scheduled

▼ SCWK 4444-001 SOCIAL WORK INTERNSHIP II

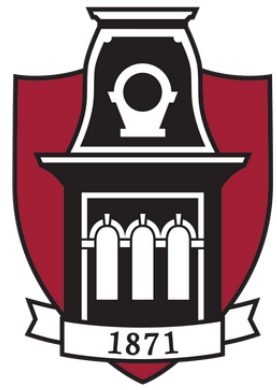
Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	4.00	Graded		Fulbright Col of Arts & Sci	

Class	Start/End Dates	Days and Times	Room
Internship - 1980	08/21/2023 - 12/07/2023	Schedule: To be Announced	To be Announced

[Enrollment Deadlines](#) No Exams Scheduled

▼ THTR 1683-001 ACTING I

Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	3.00	Graded		Fulbright Col of Arts & Sci	



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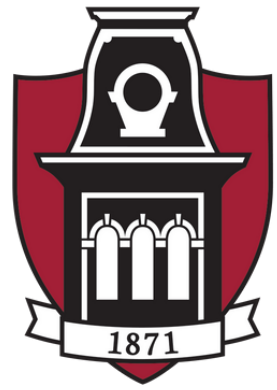
FINAL ONE-PAGE ABSTRACT

- AT THE COMPLETION OF YOUR FUNDING PERIOD, YOU ARE REQUIRED TO SUBMIT A ONE-PAGE ABSTRACT TO ADHE.
 - MAY 1 SPRING TERM PROJECT COMPLETION
 - AUGUST 1 SUMMER TERM PROJECT COMPLETION
 - DECEMBER 1 FALL TERM PROJECT COMPLETION

PRESENT YOUR RESEARCH

“FELLOWSHIP RECIPIENTS ARE REQUIRED TO PRESENT THE FINDINGS OF HIS/HER RESEARCH AT A STATE OR NATIONAL CONFERENCE IN HIS/HER DISCIPLINE OR ATTEND A MEETING OF EXPERTS IN HIS/HER DISCIPLINE AS DIRECTED BY HIS/HER MENTOR.”

- ADHE

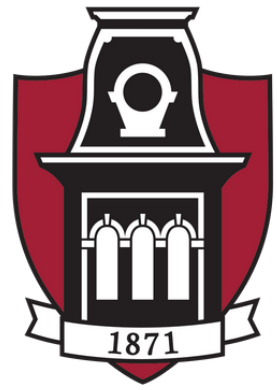


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OFFICE OF UNDERGRADUATE RESEARCH GRANT (OURG)

DR. SURESH KUMAR THALLAPURANAM
AMY EPPS



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HONORS COLLEGE RESEARCH GRANT (HCRG)

DR. CHELSEA HODGE

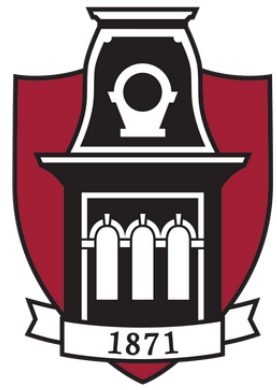


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	SURF	MATCH	SUB-TOTAL	HCRG	OURG
<u>STUDENT STIPEND</u>					
SPRING	625	625	1250	2000	2000
(SUMMER)					
FALL	625	625	1250	2000	2000
<u>MENTOR FUNDS</u>	750		750	1500	1500
<u>STUDENT TRAVEL</u>	750		750		
	TOTAL: 4000			5500	5500

BONUS: (+750 STIPEND)
(+750 MENTOR)

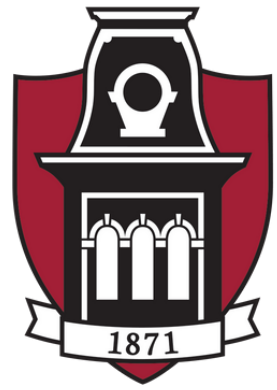


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NEW SURF REPORTING REQUIREMENTS

- NEW SURF AWARDEES WILL FOLLOW THE SAME INTERNAL REPORTING GUIDELINES THAT HCRG AND OURG AWARDEES CURRENTLY FOLLOW
- DELIVERABLES
 - BLOG AND PHOTO (AT THE END OF EACH SEMESTER FUNDED) – BE FEATURED ON THE HNRC BLOG SITE [HONORSSTORIES.UARK.EDU](https://honorsstories.uark.edu)
 - FINAL REPORT (CAN SUBMIT SAME REPORT AS REQUIRED BY SURF)
- INSTRUCTIONS WILL BE PROVIDED BY THE HONORS COLLEGE AT TIME OF THE AWARD

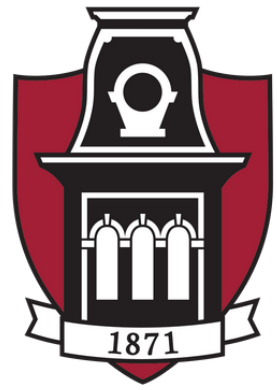


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	SURF	HCRG	OURG
GPA	3.25	3.5*	3.5
CREDITS	30	30	30
HONORS CREDITS		6	

*3.33 IF YOU ARE AN ARCHITECTURE
STUDENT AFTER YOUR 5TH SEMESTER

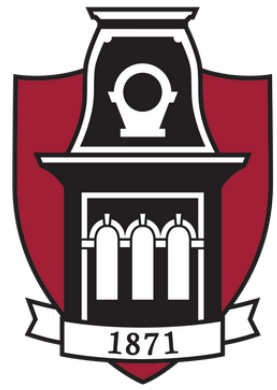


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	SURF	HCRG	OURG
SPRING	12	12*	12*
SUMMER	6	6*	6*
FALL	12	12*	12*

*EXCEPTIONS MADE FOR GRADUATING SENIORS

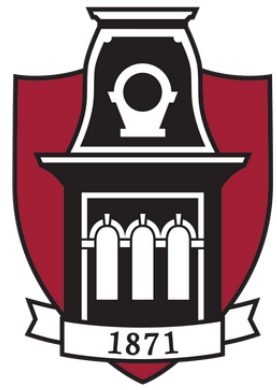


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FINAL THOUGHTS

- ANY MAJOR IS ELIGIBLE
- APPLY THROUGH SURF FOR ALL OF THESE AWARDS
- IF YOU ARE NOT SELECTED FOR SURF, YOU WILL BE AUTOMATICALLY CONSIDERED FOR THE HCRG AND OURG

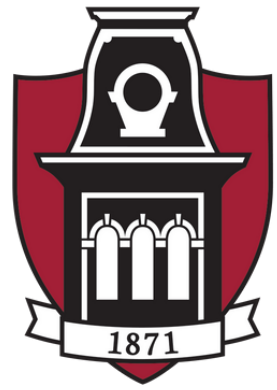


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IT'S OK TO CLICK SUBMIT

Submit

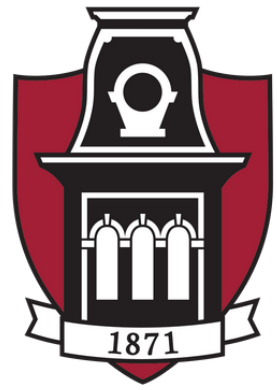


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POST-AWARD

- WATCH FOR TERMS AND CONDITIONS FROM THE OFFICE OF SPONSORED PROGRAMS (OSP)
- WATCH FOR COST CENTER NUMBER VIA EMAIL FROM OSP
- FOR USE OF TRAVEL STIPEND (STUDENT AND MENTOR), CONTACT YOUR DEPARTMENTAL REPRESENTATIVE PRIOR TO YOUR TRAVEL



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OFFICE OF NATIONALLY COMPETITIVE AWARDS



SUZANNE MCCRAY

VICE PROVOST OF ENROLLMENT
DEAN OF ADMISSIONS AND
NATIONALLY COMPETITIVE AWARDS



EMILY WRIGHT

SENIOR ASSOCIATE DIRECTOR OF
NATIONALLY COMPETITIVE AWARDS
FULBRIGHT PROGRAM ADVISOR



MATTHEW HALBERT

ASSISTANT DIRECTOR OF
NATIONALLY COMPETITIVE AWARDS
SURF COORDINATOR



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Competitive Awards

SURF
REGISTRATION



CELEBRATING
DISCOVERY

